



YEARLY STATUS REPORT - 2020-2021

Part A

Data of the Institution

1.Name of the Institution		K.H. Government Degree College, Dharmavaram
• Name of the Head of the institution	Dr. K. Prabhakar Reddy	
• Designation	Principal	
• Does the institution function from its own campus?	Yes	
• Phone no./Alternate phone no.	08559224722	
• Mobile No:	9441177709	
• Registered e-mail	jkc.dharmavaram@gmail.com	
• Alternate e-mail	principal@khgdcxmm.ac.in	
• Address	Guttakindapalli, Dharmavaram	
• City/Town	Dharmavaram	
• State/UT	Andhra Pradesh	
• Pin Code	515672	
2.Institutional status		
• Affiliated / Constitution Colleges	Affiliated College	
• Type of Institution	Co-education	
• Location	Semi-Urban	

• Financial Status	UGC 2f and 12(B)				
• Name of the Affiliating University	Sri Krishnadevaraya University, Ananthapuramu				
• Name of the IQAC Coordinator	Dr. Talanki Jeevan Kumar				
• Phone No.	08554357722				
• Alternate phone No.	8341834148				
• Mobile	9441388434				
• IQAC e-mail address	iqacgdc dharmavaram@gmail.com				
• Alternate e-mail address	dr.tjeevan@gmail.com				
3.Website address (Web link of the AQAR (Previous Academic Year))	http://khgdc dmm.ac.in/pages.php?type=iqac&id=iqac-agars				
4.Whether Academic Calendar prepared during the year?	Yes				
• if yes, whether it is uploaded in the Institutional website Web link:	http://khgdc dmm.ac.in/userfiles/Academic%20Calendar(3).pdf				
5.Accreditation Details					
Cycle	Grade	CGPA	Year of Accreditation	Validity from	Validity to
Cycle 1	C	1.83	2015	01/05/2015	30/04/2020
6.Date of Establishment of IQAC			24/08/2012		
7.Provide the list of funds by Central / State Government UGC/CSIR/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.,					
Institutional/Department /Faculty	Scheme	Funding Agency	Year of award with duration	Amount	
Nil	Nil	Nil	2020	00	
8.Whether composition of IQAC as per latest NAAC guidelines			Yes		
• Upload latest notification of formation of IQAC			View File		

9.No. of IQAC meetings held during the year	10
<ul style="list-style-type: none"> Were the minutes of IQAC meeting(s) and compliance to the decisions have been uploaded on the institutional website? 	Yes
<ul style="list-style-type: none"> If No, please upload the minutes of the meeting(s) and Action Taken Report 	View File
10.Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
<ul style="list-style-type: none"> If yes, mention the amount 	
11.Significant contributions made by IQAC during the current year (maximum five bullets)	
Successfully organized Quiz Competitions, both Online and Offline, and distributed certificates to the winners and the participants to infuse a sense of competitive spirit in them	
Made efforts to redesign the College Website and upload information onto it.	
Strengthened the bandwidth and engaged classes through online. Encouraged the students to do online courses. More than thirty Students have completed online courses and earned certificates.	
Applied for Google Workspace and got permission to use various ICT tools for effective teaching-learning process.	
Designed an action plan for rigorous campaigning to increase the Admissions. Created awareness among the students on various academic and social issues by celebrating all the important days	
12.Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year	
Plan of Action	Achievements/Outcomes
Decided to celebrate the important days and create awareness among the students on the efforts made by famous personalities and the importance of the special days.	1) The Department of History celebrated the formation of AP State Day on 01/11/2020. 2) The IQAC and the Staff Members have organized the Birth Anniversary of Dr. APJ Abdul Kalam on

	11/11/2020 and spoke about the greatness and humbleness of Abdul Kalam. 3) The Department of Humanities organized the Death Anniversary of Jyothiba Phule on 28/11/2020.
Advise students to do courses in Online and earn certificates	The IQAC has taken initiation and motivated the students to do courses in online. More than thirty students have registered for Online Courses in TCSion, IBM, and in other MOOCs and earned certificates
Decided to send a proposal to start new UG programmes	The IQAC and the Staff have sent a proposal to the CCE requesting permission to start new UG Programmes. The staff have expressed their consent to start MPCs and BCCS
Start Campaigning in Junior Colleges to increase the Admissions in 2021-22	The IQAC and the Staff Members visited the Junior Colleges in the town and requested the students to opt the college for their better future. The flex posters are hanged in busy areas
Representation to RDO for the construction of Compound Wall	The Principal, the IQAC Coordinator, and a few staff met the RDO of Dharmavaram and gave a representation requesting to construct a compound wall to curb unlawful activities happening at the institution. Accordingly got permission.
Approaching Philanthropists	The IQAC and the Staff Members have approached a few philanthropists in the Dharmavaram town requesting to donate something the institution. A few have come forward and donated LEB Bulbs and Ceiling Fans to hang them in the classrooms for the benefit of the students

13. Whether the AQAR was placed before statutory body?	No				
<ul style="list-style-type: none"> Name of the statutory body 					
<table border="1"> <thead> <tr> <th>Name</th> <th>Date of meeting(s)</th> </tr> </thead> <tbody> <tr> <td>Nil</td> <td>Nil</td> </tr> </tbody> </table>		Name	Date of meeting(s)	Nil	Nil
Name	Date of meeting(s)				
Nil	Nil				
14. Whether institutional data submitted to AISHE					
<table border="1"> <thead> <tr> <th>Year</th> <th>Date of Submission</th> </tr> </thead> <tbody> <tr> <td>2020-21</td> <td>24/02/2022</td> </tr> </tbody> </table>		Year	Date of Submission	2020-21	24/02/2022
Year	Date of Submission				
2020-21	24/02/2022				
15. Multidisciplinary / interdisciplinary					
Interdisciplinary					
16. Academic bank of credits (ABC):					
Not Applicable					
17. Skill development:					
The Government of AP has introduced eight skill-oriented courses to empower the skills of the learners.					
18. Appropriate integration of Indian Knowledge system (teaching in Indian Language, culture, using online course)					
Encouraged the students to do online courses. More than thirty students have completed online courses and earned certificates.					
19. Focus on Outcome based education (OBE): Focus on Outcome based education (OBE):					
Steps are taken to meet the course and programme outcomes and enrich the knowledge of the students.					
20. Distance education/online education:					
The Staff took online classes due to the outbreak of Corona Virus.					

Extended Profile

1. Programme

1.1

03

Number of courses offered by the institution across all programs

during the year

File Description	Documents
Data Template	View File

2.Student

2.1 64

Number of students during the year

File Description	Documents
Data Template	View File

2.2 90

Number of seats earmarked for reserved category as per GOI/ State
Govt. rule during the year

File Description	Documents
Data Template	View File

2.3 54

Number of outgoing/ final year students during the year

File Description	Documents
Data Template	View File

3.Academic

3.1 15

Number of full time teachers during the year

File Description	Documents
Data Template	View File

3.2 15

Number of Sanctioned posts during the year

Extended Profile	
1.Programme	
1.1 Number of courses offered by the institution across all programs during the year	03
File Description	Documents
Data Template	View File
2.Student	
2.1 Number of students during the year	64
File Description	Documents
Data Template	View File
2.2 Number of seats earmarked for reserved category as per GOI/ State Govt. rule during the year	90
File Description	Documents
Data Template	View File
2.3 Number of outgoing/ final year students during the year	54
File Description	Documents
Data Template	View File
3.Academic	
3.1 Number of full time teachers during the year	15
File Description	Documents
Data Template	View File

3.2	15
Number of Sanctioned posts during the year	
File Description	Documents
Data Template	View File
4.Institution	
4.1	12
Total number of Classrooms and Seminar halls	
4.2	303492
Total expenditure excluding salary during the year (INR in lakhs)	
4.3	30
Total number of computers on campus for academic purposes	

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KH Government Degree College, Dharmavaram, has been contributing to the academic needs of the students for the last 36 years offering UG courses. Curricular aspects of courses offered by the institute are governed by the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Hyderabad and Sri Krishnadevaraya University, Ananthapuramu.

The curriculum aims at imparting global competencies to the students. The existing departments plan suitable academic activities so that the content prescribed in the curriculum is properly delivered to the students. The same are reflected in the Minutes Book of the concerned departments and the Action Plans designed by the Institution, especially IQAC.

The academic calendar prepared by the Andhra Pradesh State Council of Higher Education (APSCHE), Hyderabad will be circulated to all the State Universities and the same is scrupulously followed by

the Institution as and when it is circulated by the affiliating Sri Krishnadevaraya University, Ananthapuramu.

The Faculty members prepare Annual Curricular Plan at the beginning of every academic year so that they may complete the syllabus, plan the activities properly. They make the entries of the topics taught in the classroom, methodology adopted while teaching the content, curricular and co-curricular activity planned, if any, pertaining to the topic, and other information in a Teaching Diary. Besides these, they even prepare Teaching Notes that immensely helps the students as well the faculty in delivering lessons meaningfully.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Andhra Pradesh State Council of Higher Education (APSCHE), Andhra Pradesh, prepares the Academic Calendar at the beginning of every academic year. Later, each State University designs its own academic calendar inviting the Principals of all the affiliated Degree Colleges of that region. The same is circulated by Sri Krishnadevaraya University, Ananthapuramu, to all the affiliated Colleges of that region to follow during that academic year.

The Academic Calendar usually consists of the prospective details regarding the dates of instruction of classwork, the conduct of Mid-Internal Examinations and Semester-End Examinations, and other events. It helps the faculty to plan their respective course delivery and curricular activities. Keeping it as the base, the IQAC and the Academic Council of the College prepare the Institutional Action Plan and try to meet its outcomes. Apart from academic events, extra-curricular events are also incorporated. The college strictly adheres to the prepared Calendar except for changes made by the affiliating university due to unexpected holidays, and assignments like election duty declared by the government.

Regarding Continuous Internal Evaluation (CIE), the College follows the Standard Operating Procedures (SOPs) prescribed by the

Commissioner of Collegiate Education, Vijayawada. Internal Assessments, Periodical Assignments, Study Projects, Student Seminars, classroom quizzes, regular attendance, and active participation in all the activities will be considered for the final assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic council/BoS of Affiliating University Setting of question papers for UG/PG programs Design and Development of Curriculum for Add on/ certificate/ Diploma Courses Assessment /evaluation process of the affiliating University

A. All of the above

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

01

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment

1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional

ethics. The college offers Life Skill Courses and Skill Development Courses, designed by the Andhra Pradesh State Council of Higher Education, like Human Values and Professional Ethics, Indian Culture and Science, Environmental Education etc. These Skill courses integrate crosscutting issues relevant to their respective courses. Every year the institution undertakes a host of activities in the nearby vicinity to promote the above programmes.

The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under the flagship of all departments, N.S.S, and Women empowerment cell help to inculcate human values among the students. National festivals like Independence Day and Republic Day celebration serve as a platform to promote patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college. Thus, the institution integrates crosscutting issues relevant to the professional ethics, Gender related issues, Human values, Environmental and other issues to achieve sustainability in the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

44

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

44

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System

1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders
Students
Teachers
Employers
Alumni

C. Any 2 of the above

File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded

1.4.2 - Feedback process of the Institution may be classified as follows

A. Feedback collected, analyzed and action taken and feedback available on website

File Description	Documents
Upload any additional information	View File
URL for feedback report	http://khgdcmm.ac.in/services.php?service=19

TEACHING-LEARNING AND EVALUATION

2.1 - Student Enrollment and Profile

2.1.1 - Enrolment Number Number of students admitted during the year

2.1.1.1 - Number of sanctioned seats during the year

100

File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds allotted by the APSCHE (Andhra Pradesh State Council of Higher Education) through online admission process (OAMDC). After admitting the students, they are thoroughly counselled, guided and oriented to make them aware of the course syllabus, programme outcomes, mode of internal assessment, external assessment, curricular and cocurricular activities, rules and regulations of the institution as well as the facilities like JKC, Skill development centre etc., that are available in the college. At the beginning of the course, the advanced and slow learners are identified, accordingly materials will be supplied. For the advanced learners reference books are suggested by the teachers concerned to study extensively to score good marks and to get mastery over the subject. Remedial and extra classes are conducted for slow learners. Teachers will be in constant touch to clear the doubts and counsel the students even on a one-to-one basis. Advanced learners are encouraged to become class mentors so as to be available to their peer group all the time in getting the doubts clarified. Extension lectures, educational tours to historical places and universities are conducted for edutainment purpose.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
63	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College has an inbuilt mechanism for making the learning process more student-centric. The teachers give instruction to the students through ICT tools such as LCD Projectors and Virtual Classrooms. The teachers post additional information to the learners through WhatsApp groups.

The departments arrange Guest Lecturers by inviting eminent experts from Universities/Degree Colleges, and other reputed institutions who deliver lectures on topics prescribed in the curriculum and on the latest developments in the concerned subjects. Besides that, they also give career orientation supplementing the teaching process just to elevate the learning experience of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://khgdcmm.ac.in/department_practices.php?id=55

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools and techniques in the teaching-learning process to deliver the contents more effectively in their teaching whether in class or online.

The institute is made available with ICT-enabled tools for an effective teaching-learning process. The institute has Wi-Fi facilities, virtual classrooms, and e-classrooms. The faculty uses digital classrooms for teaching in the form of videos. The faculty uses virtual classrooms for educational videos.

During the COVID-19 pandemic situation, the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send them to the CCE

website tab i.e. BharatPadhe Online (BPO).

The college is using LMS to promote e-learning and encourage doing online courses

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://khgdcmm.ac.in/department_practices.php?id=55

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10

File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded

2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc.

/ D.Litt. during the year (consider only highest degree for count)

2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year

3

File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File

2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)

2.4.3.1 - Total experience of full-time teachers

7

File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File

2.5 - Evaluation Process and Reforms

2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and mode. Write description within 200 words.

The IQAC of the college prepares a tentative Calendar based on the Academic Calendar circulated by the affiliating University, Sri Krishnadevaraya University, Ananthapuramu. The Internal Assessment Committee prepares IA test timetable based on the common dates considering the semester-end university examination. The IA Committee collects student details and marks from all the departments through Staff WhatsApp Group.

In a week's period of time announcement of IA, and grievances with regard to this are addressed effectively. Every discipline comes with prescribed Internal Assessment marks. Continuous Internal Evaluation of students comprised of both curricular and co-

curricular activities was done.

Students' seminars, assignments, tests, Internal/External practicals, internships, projects, field studies, field visits come under curricular activities. The college provides an answer booklet with the printed required information on it, for the students.

Students' performance throughout the semester is assessed. The college evolved online mode for IA during the pandemic using various online platforms. Online seminars, and tests were also conducted periodically. These were considered for allotting internal marks.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time- bound and efficient

The Internal Assessment parameters are followed according to the university norms by the respective departments.

All the answer scripts are valued within a day or two after the examinations and the performance of the students is reviewed in the classroom by the concerned teacher. Once the collective valuation is done in the departments, the Assessment Committee headed by the convener and the representative members from all the programs receive internal marks uploaded in a .pdf document generated by the affiliating university. IA of all programs collectively announced on the college notice board.

Interactive sessions are held with the students to discuss their performance and suggestions are given to improve their performance, if it is poor. Over a week's time the students with the grievances meet the concerned department's head and the faculty, and present their problems both formally and informally, if there are any. The written complaints and requests are filed in the departments. The genuine grievances are addressed by the faculty and the Examination Committee. The improvement tests are given upon the requests of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes, Programme Specific Outcomes, and Course Outcomes of all the programs are informed to students as and when they get an admission into the programme. During the Induction, they are further reiterated to the students so that they realize the outcomes of the programmes and the course and attain their goals. They are also displayed on the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://khgdcddmm.ac.in/pages.php?type=academics&id=pos
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs, PSOs, and COs, are evaluated by the institution at the end of every Semester under the guidance of the Principal and the IQAC. COs reflect the specific knowledge, skills gained by the students. POs statements are wider and showcase the ability of the students with respect to employability, overall skills and knowledge attained after the completion of the programme. The COs are evaluated and mapped by the respective departments and the level attainment of POs and PSOs are evaluated by result committee and the IQAC. The course outcomes are evaluated in both formative and summative methods. Each department analyses the COs after the internal assessments and immediately after the results. The level of attainment of COs is mapped to the already set benchmark. This is communicated to students and parents and measures are taken to improve the level of attainment. POs are evaluated at the end of the final exams. For evaluation and analysis of POs and PSOs of each program, results, progression

to higher studies, employment and entrepreneurship, social commitment are taken as benchmarks and mapped against POs and PSOs. The evaluation and analysis of level of attainment of COs, PSOs and POs have improved the student progression to higher studies and results progressively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://khgdcmm.ac.in/pages.php?type=acadmics&id=cos

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

48

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://apcce.gov.in/RARAL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://khgdcmm.ac.in/services.php?service=19>

RESEARCH, INNOVATIONS AND EXTENSION

3.1 - Resource Mobilization for Research

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year

3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards

3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year

3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year

3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes several extension activities to sensitize the students on social issues especially by celebrating the significance of national events, by creating awareness on the life and contributions of freedom fighters and renowned national personalities for their holistic development and impact in their future lives.

File Description	Documents
Paste link for additional information	http://khgdcdmm.ac.in/photogallery.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year

3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year

3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/

NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration**3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year**

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year**3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year**

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES

4.1 - Physical Facilities

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities to impart better teaching and to equip the skills of the learners. It ensures its optimal utilization in order to create a meaningful teaching-learning environment and also augments infrastructure at regular intervals depending on the need, especially with the support of the State Government, CPDC, and philanthropists. Besides these, a few Staff Members also contribute to the Institution. For instance, Dr. Talanki Jeevan Kumar, Lecturer in English, donated two computers to the college so that the students can register in online courses and earn certificates and download additional material from the internet on the contents prescribed to them.

There are 12 classrooms which include a virtual classroom and a seminar hall with ICT tools. The Staff members effectively utilize the ICT tools to impart better teaching in the classrooms.

There is a computer laboratory that consists of 30 computers for the utilization of the students. Besides these, two computers are available in the library for browsing the content. The library has subscribed N-List and provided login credentials to all the staff members and students so that they can access research articles from online journals and know the latest trends in their subjects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcmm.ac.in/infrastructure.php?title=labs

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate physical facilities to conduct district/divisional-level cultural programmes and sports competitions. It greatly contributes to the student's holistic development with a view to accomplishing its vision and mission.

Every year, the College Cultural Committee and the Staff, in association with the Anantapur Society for Employment and Training, Dharmavaram Division, organizes district-level youth festival. During the event, participants from multiple fields are invited. The winners of the event are nominated to the State Youth Festival which is organized by the State Government on the eve of Swami Vivekananda Birth Anniversary.

The College also hosts the Sri Krishnadevaraya University Inter-Collegiate Group-A Tournament every year and encourages sports personalities. Sportsmen from the Government, Aided, and Un-Aided Colleges are invited to participate. There are two courts viz., volleyball court and shuttle court. The college is proud to say that it has produced a good number of players in table tennis, ball badminton, and others.

The Gymnasium is fully equipped with modern equipment. Students, during the pre- and post-college hours, do workouts in the gymnasium to keep physically fit and perform well in extra-curricular activities. The Yoga Centre teaches Surya Namaskaarams and basic yoga asanas to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcmm.ac.in/infrastructure.php?title=maintenance-of-infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcddmm.ac.in/pages.php?type=acadmics&id=master-timetable
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

303942

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource

4.2.1 - Library is automated using Integrated Library Management System (ILMS)

The library has subscribed N-List and provided login credentials to all the staff members and students so that they can access research articles from online journals and know the latest trends in their subjects. It also has 16000 volumes which include textbooks, competitive books, journals, magazines, etc., and the same are issued to the students to widen their knowledge and also to prepare for competitive examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://khgdcmm.ac.in/infrastructure.php?title=library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e- journals during the year (INR in Lakhs)

4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has increased the Internet bandwidth from 4 mbps to 10 mbps so that the institution can provide internet facility to the computer laboratory and allow students to use Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution D. 10 - 5MBPS

File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File

4.4 - Maintenance of Campus Infrastructure

4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)

4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and

academic support facilities) excluding salary component during the year (INR in lakhs)**303942**

File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File

4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.

The Principal holds meetings, at regular intervals, with the Staff Council regarding the maintenance and development and maintenance of facilities for approval and execution. The HODs, faculty, non-teaching staff, and other employees are given the responsibility to maintain the facilities under their supervision. The furniture committee undertakes a survey of the whole campus and lists out the repairs and renovations required if any. College gives equal importance to the maintenance and up gradation of academic facilities.

The maintenance of science laboratories is carried out by the respective departments under the supervision of the Heads of the Departments with the sub-staff such as Record Assistants and Lab Attendants. Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments.

Coming to the maintenance of the virtual classrooms, care is taken by the technical team of the college. Repairs, renovation, and maintenance of the physical infrastructure facilities like building repairs, classrooms, washrooms, furniture, and electric power supply are carried out with available financial resources by hiring technicians from outsourcing in addition to the existing contingent staff meant for maintenance purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcmm.ac.in/infrastructure.php?title=maintenance-of-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefitted by scholarships and free ships provided by the Government during the year

160

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefitted by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefited by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	NA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student

C. Any 2 of the above

grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees

File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year

5.2.2.1 - Number of outgoing student progression to higher education

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)

5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities

5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year

5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College encourages students to participate in all the academic activities with a view to inculcating the spirit of democracy and leadership among them. The college adopts the system of permitting one student from each class called 'Class Representatives' (CRs) to perform the duties of the Student Council. Usually, Teachers propose the active and meritorious students of the class and they are nominated as CRs unanimously by the students. Thus, under the supervision of teachers and the Principal, the students acquire requisite skills such as civic responsibility, leadership, problem solving, and team work. The functions of the Students Activities group are: a) As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc. b) They receive guests, anchor programs, and organize the whole event on their own, c) They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives, d) As members of various committees, the CRs reflect the opinion of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution doesn't have a registered Alumni. But it is planning to register the association as early as possible.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year E. <1Lakhs
(INR in Lakhs)

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 - Institutional Vision and Leadership

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

K.H. Government Degree College has well established and well defined vision and mission that addresses the needs of the stakeholders. The Vision and the Mission of the institution is:

VISION

- To render value based higher education for the students hailing from predominantly rural and poor socio-economic background
- To develop the institution into a multidimensional educational centre that responds to the basic as well as changing needs of the student community.
- To provide quality higher education that builds knowledge, wisdom, confidence, skills, values and various capabilities that are needed by the students for pursuing higher learning, joining workforce and playing a vital citizenship role.

MISSION

- To establish comparability of competence at the end of Education, reinforce the integrative aspects of society and culture and also establish a value system necessary for an egalitarian democratic and secular society.
- To inculcate among the students a sense of discipline, perseverance as well as spirit of tolerance.
- To make them realize the importance of dignity of labour and to motivate them to dedicate themselves in social service activities.

File Description	Documents
Paste link for additional information	http://khgdcmm.ac.in/pages.php?type=about&id=vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

It was the heightened period of the pandemic. The leadership was just not satisfied with the online curricular activities for the students and the committee meetings of the faculty. It wanted to set a benchmark in the challenging times and uphold the ethics of the pedagogy, which also involves outreach, faculty development and reorientation programs. So, the IQAC and Principal with the enthusiastic faculty decided to engage online classes for the benefit of the students throughout the period. It has encouraged to organize online webinars to reach the larger audience. The departments and the committees conceptualized the strategies to

reach the stakeholders. They designed Online Quizzes, Google Forms, posted material on WhatsApp groups, etc.

File Description	Documents
Paste link for additional information	http://khgdcmm.ac.in/pages.php?type=administration&id=college-committees
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

When the pandemic was devastating the life, the College deployed firm perspective plan to hand the crisis. The teachers were constantly in touch with the students, repeatedly gave instructions, counselled them through online media platforms.

The guidelines for evolving strategic plans and deployment are designed and reviewed periodically. Appropriate budgetary allocation are made as per Strategic and Perspective plan. Academic and Administrative activities are planned in consonance with perspective plan. The priorities and directions set out in strategic plan are reflected in academic and administrative activities. The strategic plan deployment facilitates prioritization between different programmes with appropriate resource allocation for implementation in academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal regulates the academic and administrative activities as per the guidelines of the affiliating University, Commissioner of Collegiate Education, and University Grants Commission. The

IQAC sets the parameters for academic and administrative activities, checks the periodic outcomes and takes necessary initiatives to quality benchmark.

The departments, library, forums, committees work as per the roadmap. In the process, the faculty, conveners, members and students participate/execute. Departments blend curricular, cocurricular and extra curricular activities; the forums conduct programme specific events; the holistic development of the students and the institution is the thrust area of the committees. The statutory committees follow the concerned statutes to address the issues and the non-statutory committees follow the guidelines framed in the IQAC, HOD'S and committee meetings. The teachers are the direct link to students in the execution process of academic/administrative matters; class representatives are the micro level leadership link between the higher strata of governance and students.

The office, a purely administrative section has different stratus to manage the official administrative issues of the Institution. The faculty pitches in when necessary to uphold the quality benchmark, ease the administrative process. College Protection and Development Committee supports the holistic development of the institution and guides properly.

File Description	Documents
Paste link for additional information	http://khgdcmm.ac.in/userfiles/Committee%20Members(1).pdf
Link to Organogram of the Institution webpage	http://khgdcmm.ac.in/pages.php?type=administration&id=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non- teaching staff

The institution is providing with the following welfare measures and schemes for both teaching and non-teaching staff as mentioned below. General Provident Fund (GPF), Group Insurance Scheme (GIS), Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme (CPS). Medical reimbursement facility, Employees Health Scheme. Facilitates in sanctioning Vehicle loan, Educational loan, Festival advance, GPF loan, Housing loan. Medical leave, Study leave, Maternity and Paternity leave. Facilitating staff to participate in Faculty Development Programs, Orientation Programmes/Refresher Courses, Seminars and Short Term Courses etc., as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS) of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in Universities and Colleges and measures for the maintenance of standards in higher education, 2018. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the Principal (Academic, Administrative and Development Performance Indicators (AADPI)) is done by the RJDCE concerned and the staff Performance Appraisal is done by the Principal. The Annual Performance (API) Score / Annual Self Appraisal Report (ASAR) and confidential reports of the teaching staff, will be thoroughly verified and submitted to the CCE by the IQAC team and the Principal. The scores of the Principal as well as the Teaching staff will be subsequently published in the CCE website. Further, the Academic Audit Team of the CCE, AP, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports to the Principal of the institution for further necessary action. The Performance Appraisal Reports based on the above parameters are being considered as yard sticks for weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Internal auditing committee of the institution periodically every financial year. It audits all the accounts of the college and submit the report to the principal with the suggestions, if required.

The external audit is carried by the authorized Senior Auditor and Auditor General of the State periodically. Once in three years the institute requests AG (Accountant General) to conduct external audit. After the auditing, the head of the institute receives the observations from the auditors. Commissionerate of Collegiate Education, Government of Andhra Pradesh also conducts financial auditing periodically.

In any case, objections if any, will be discussed with the internal auditing committee and then answered immediately through letter correspondence and submission of relevant documents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mainly receives fund from the State government, towards various Heads of Expenditures. As per the Institutional plan, a strategical approach towards mobilisation of funds has increased the donation in the form of furniture.

Under the guidance of Principal and IQAC, Institution prepares and submits proposals to Department of Collegiate Education, College Development Council, philanthropists and NGOs as and when required with emphasis on infrastructure augmentation and for student support. Alumni of the college is also supporting in this endeavour. During admission a small amount in fee is collected from each student towards, CDC, CDF, forums and few committees.

Principal convenes meeting of respective committee or forum soon after the collection of fee and action plan is prepared to utilise the fees thus collected to conduct various student centric activities. Funds from state government is utilised by taking decisions in the HODs and purchase committee meeting. Fund is allocated to departments in a transparent manner in the meeting and utilised as per the requirement. Depending on the amount, quotations are called or manual tender is floated as per Government of Andhra Pradesh act. Fund thus utilised is audited internally by internal audit committee and externally by AG and College auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is persistently focusing on imparting quality education to stakeholders since its inception. Its committee was constituted as per NAAC guidelines.

With regards to quality assurance, the institution is committed to provide consistently the highest quality education and student support services to students through appropriate teaching-learning strategies, evaluation and student-centric activities.

At the beginning of each academic year, IQAC prepares an academic action plan for that particular year. According to that plan only, all the activities in the college will be organized. In addition to regular activities different commemorative and celebration days will also be organized.

As part of the initiatives taken by the IQAC, a YouTube channel for the college is also started to cater the educational needs of the students during the Corona pandemic. Based on this platform so many video lessons are broadcast. All the teachers are encouraged to prepare video lessons, and to use audio-visual teaching aids, charts, models etc., for effective teaching-learning processes. Further they are advised to use the G-suite in which the lessons are recorded and preserved for the future use. All the laboratories are provided with equipment for effective teaching-learning process. Thus, the IQAC plays a dominant role in every activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in Infrastructure: a) With the initiation of the CCE, a Seminar Hall is converted into Virtual Room, b) Internet facility was upgraded from 4 Mbps to 10 Mbps, c) Bio-metric attendance to the staff and Students as per Govt. of AP guidelines.

Incremental improvements in Academic and administrative areas:

- a) Continuous internal evaluation of the students started with the introduction of CBCS in semester mode by the affiliating University. b) Faculty attending online Webinars. c) MOOC course to the staff and students introduced. d) Participation in NIRF and AISHE and State Government Academic and administration audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification, NBA)

C. Any 2 of the above

File Description	Documents
Paste web link of Annual reports of Institution	http://khgdcmm.ac.in/pages.php?type=iqac&id=iqac-meetings-resolutions-action-taken-reports
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File

INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year

The Institutions takes enough measures to promote gender equity by

providing safety and security and by giving counselling to the students.

The staff members and the Physical Director provide adequate safety and security to the students in general and the girl students in particular. The college has a zero tolerance policy towards any misconduct from any student. The institution is always committed to providing a safe and conducive work and academic environment to students and its employees and is extremely careful to matters pertaining to any kind of harassment and gender sensitivity.

The Principal and the Staff members often give counselling to girl students and create awareness among them on academic, health, and other issues. The institution invites the local police official who speak on anti-ragging and other problems which girl students face.

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College takes various initiatives to keep the campus clean, green, and eco-friendly. The initiatives include Solid Waste Management, Liquid Waste Management, and E-waste Management.

The College doesn't generate any hazardous solid waste. The garbage is removed every day, and the leftover food in the lunch boxes is dumped in a pit and converted as compost.

The institution doesn't generate any liquid waste which is hazardous to the environment. The liquid waste is carefully discarded in a corner while the water is thrown for the plants. The students are instructed not to throw the remaining water when they are leaving the college instead the water should be thrown on the plants and trees so that they grow and beautify the campus. The e-waste is given in charity to needy individuals and institutions if they are needed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows: C. Any 2 of the above

1. Restricted entry of automobiles

2. Use of Bicycles/ Battery powered vehicles**3. Pedestrian Friendly pathways****4. Ban on use of Plastic****5. Landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and energy initiatives are confirmed through the following
1. Green audit 2. Energy audit 3. Environment audit 4. Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

D. Any 1 of the above

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The success of any educational institution is measured through its vision, mission, and core values manifested in moulding the students into good citizens of the country besides making them realize their potentialities and abilities.

Keeping this in view, the College provides opportunities for students to grow, develop, and emerge as successful human beings. It takes maximum effort to remove discrimination and bring equality among all regions, cultures, and sections of society.

To foster tolerance and harmony among students, the College organizes several programmes such as birth and death anniversaries of renowned personalities like Mahatma Gandhi, Sardar Vallabhai Patel, Dr. B.R. Ambedkar, Abdul Kalam, Sarvepalli Radha Krishna, and many more. It even organizes diversified programmes viz., Voters Rally, Ekta Diwas (National Integration Day) and others so that they become responsible citizens of this country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities to mould the students and

staff to become responsible citizens of our nation and inspires students to take part in socially inclusive activities which imbibe values in them which are complemented by curricula.

Institution celebrates National festivals to infuse patriotic zeal throwing light on the importance of our constitution.

One of the programmes offered by the institution has the constitution of India as a non-core course, which sensitizes the students about the Indian constitution.

Singing the National Anthem in the college every day instills a feeling of patriotism. Students have taken up cleanliness drives both inside the campus and nearby villages, actively participated in COVID vaccination drives, blood donation camps, gender sensitization programs etc.

NSS pilots a Voter awareness programme to sensitize students about their constitutional powers of voting. Department of Political Science organizes events such as Azadi Ka Amrit Mahotsav, Special Camps at adopted villages, and spreads the significance of knowing one rights to become responsible citizens. The institution makes leaves no stone untouched to make students responsible citizens of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff

4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events, and festivals.

National festivals such as Independence Day and Republic Day play a significant role in implanting seeds of Nationalism and Patriotism among the students. Students being the nation builders, they are infused with the thoughts of the responsibility of nation building process. The college celebrates these festivals with a great zeal and acknowledges the eminent leaders and their efforts so that the students may inherit those abilities and qualities. The Faculty, Staff, and Students of the college join together to celebrate these occasions and spread the message of Equality, Liberty, Fraternity, and Unity in diversity.

The College celebrates the birth and death anniversaries of national reputes, International Women's Day, National Voter's Day, Social Rallies and creates awareness among the students and makes them realize their contribution in building the nation besides requesting the students to follow the path laid by such great personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. CELEBRATION OF IMPORTANT DAYS: Students are encouraged to organize and anchor various programmes in the college. The celebration of Dr. B. R. Ambedkar's Jayanthi and others provides an occasion for the students to understand the social conditions. Generally, students are given the responsibility to organize such Days of National Importance. They are encouraged to address the gathering on the importance of the particular Day. This practice helps them to shed fear of speaking before large gatherings. They can overcome their inhibitions and shyness. They develop good communication skills and leadership qualities. They become sociable and accommodative. They leave the college with hope and confidence.

2. ICT-ENABLED TEACHING: One aspect of the Mission of the institution is to develop employable skills of the students. They need exposure to the knowledge and experience of expert people in various Subjects. By providing opportunities to make them watch videos pertaining to their topics, by teaching them with the aid of audio-visuals, by designing the content that suits to the needs of the learners, the institution helps the students to find motivation and orientation towards learning and research. Most of the faculty have switched from traditional mode of teaching to ICT Enabled teaching with a view to delivering the content effectively.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students are encouraged to organize and anchor various programmes in the college. As part of the fulfillment of its Vision and Mission, the institution lays much emphasis on inculcating social, moral, secular, and democratic values by organizing the birth and death anniversaries of national leaders, organizing programmes such as RTI, Voter Enrollment, Aids Rallies, Clean and Green, etc. The institution believes that these values can be fostered by providing knowledge of the history, culture, and lives of the great leaders of this ancient land - India. Today, India is facing innumerable challenges in the form of population explosion, uneven development, regionalism, linguistic chauvinism, separatism, caste-based politics, and communalism. There is a conspicuous dearth of inspired and motivated leadership to bail out the country of the present situation. So, it is incumbent upon the educational system to produce leaders with values to lead the country into a safe and secure future. India could achieve independence through a unique form of non-violent struggle led by great leaders like Mahatma Gandhi, Jawaharlal Nehru, Sardar Vallabh Bhai Patel, Maulana Abul Kalam Azad, Swami Vivekananda, and many more.

Part B

CURRICULAR ASPECTS

1.1 - Curricular Planning and Implementation

1.1.1 - The Institution ensures effective curriculum delivery through a well planned and documented process

KH Government Degree College, Dharmavaram, has been contributing to the academic needs of the students for the last 36 years offering UG courses. Curricular aspects of courses offered by the institute are governed by the proceedings and guidelines of Andhra Pradesh State Council for Higher Education, Hyderabad and Sri Krishnadevaraya University, Ananthapuramu.

The curriculum aims at imparting global competencies to the students. The existing departments plan suitable academic activities so that the content prescribed in the curriculum is properly delivered to the students. The same are reflected in the Minutes Book of the concerned departments and the Action Plans designed by the Institution, especially IQAC.

The academic calendar prepared by the Andhra Pradesh State Council of Higher Education (APSCHE), Hyderabad will be circulated to all the State Universities and the same is scrupulously followed by the Institution as and when it is circulated by the affiliating Sri Krishnadevaraya University, Ananthapuramu.

The Faculty members prepare Annual Curricular Plan at the beginning of every academic year so that they may complete the syllabus, plan the activities properly. They make the entries of the topics taught in the classroom, methodology adopted while teaching the content, curricular and co-curricular activity planned, if any, pertaining to the topic, and other information in a Teaching Diary. Besides these, they even prepare Teaching Notes that immensely helps the students as well the faculty in delivering lessons meaningfully.

File Description	Documents
Upload relevant supporting document	View File
Link for Additional information	Nil

1.1.2 - The institution adheres to the academic calendar including for the conduct of Continuous Internal Evaluation (CIE)

The Andhra Pradesh State Council of Higher Education (APSCHE), Andhra Pradesh, prepares the Academic Calendar at the beginning of every academic year. Later, each State University designs its own academic calendar inviting the Principals of all the affiliated Degree Colleges of that region. The same is circulated by Sri Krishnadevaraya University, Ananthapuramu, to all the affiliated Colleges of that region to follow during that academic year.

The Academic Calendar usually consists of the prospective details regarding the dates of instruction of classwork, the conduct of Mid-Internal Examinations and Semester-End Examinations, and other events. It helps the faculty to plan their respective course delivery and curricular activities. Keeping it as the base, the IQAC and the Academic Council of the College prepare the Institutional Action Plan and try to meet its outcomes. Apart from academic events, extra-curricular events are also incorporated. The college strictly adheres to the prepared Calendar except for changes made by the affiliating university due to unexpected holidays, and assignments like election duty declared by the government.

Regarding Continuous Internal Evaluation (CIE), the College follows the Standard Operating Procedures (SOPs) prescribed by the Commissioner of Collegiate Education, Vijayawada. Internal Assessments, Periodical Assignments, Study Projects, Student Seminars, classroom quizzes, regular attendance, and active participation in all the activities will be considered for the final assessment.

File Description	Documents
Upload relevant supporting documents	View File
Link for Additional information	Nil

1.1.3 - Teachers of the Institution participate in following activities related to curriculum development and assessment of the affiliating University and/are represented on the following academic bodies during the year. Academic

A. All of the above

**council/BoS of Affiliating University
Setting of question papers for UG/PG
programs Design and Development of
Curriculum for Add on/ certificate/
Diploma Courses Assessment /evaluation
process of the affiliating University**

File Description	Documents
Details of participation of teachers in various bodies/activities provided as a response to the metric	View File
Any additional information	View File

1.2 - Academic Flexibility

1.2.1 - Number of Programmes in which Choice Based Credit System (CBCS)/ elective course system has been implemented

1.2.1.1 - Number of Programmes in which CBCS/ Elective course system implemented

04

File Description	Documents
Any additional information	View File
Minutes of relevant Academic Council/ BOS meetings	View File
Institutional data in prescribed format (Data Template)	View File

1.2.2 - Number of Add on /Certificate programs offered during the year

1.2.2.1 - How many Add on /Certificate programs are added during the year. Data requirement for year: (As per Data Template)

00

File Description	Documents
Any additional information	View File
Brochure or any other document relating to Add on /Certificate programs	View File
List of Add on /Certificate programs (Data Template)	View File

1.2.3 - Number of students enrolled in Certificate/ Add-on programs as against the total number of students during the year

01

1.2.3.1 - Number of students enrolled in subject related Certificate or Add-on programs during the year

01

File Description	Documents
Any additional information	View File
Details of the students enrolled in Subjects related to certificate/Add-on programs	View File

1.3 - Curriculum Enrichment**1.3.1 - Institution integrates crosscutting issues relevant to Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum**

Courses offered in the college integrate issues related to gender, environment and sustainability, human values and professional ethics. The college offers Life Skill Courses and Skill Development Courses, designed by the Andhra Pradesh State Council of Higher Education, like Human Values and Professional Ethics, Indian Culture and Science, Environmental Education etc. These Skill courses integrate crosscutting issues relevant to their respective courses. Every year the institution undertakes a host of activities in the nearby vicinity to promote the above programmes.

The college takes efforts for integration of ethical and human values through extra-curricular activities also. Programs conducted under the flagship of all departments, N.S.S, and Women empowerment cell help to inculcate human values among the students. National festivals like Independence Day and Republic Day celebration serve as a platform to promote patriotic and moral values. Different social activities have been initiated by the college like Voter's Awareness Program, Road Safety Campaign, Blood Donation camps, etc are organized from time to time. Major gender issues are focused and addressed through different activities in the college. Thus, the institution integrates crosscutting issues relevant to the professional ethics, Gender related issues, Human values, Environmental and other issues to achieve sustainability in the curriculum.

File Description	Documents
Any additional information	View File
Upload the list and description of courses which address the Professional Ethics, Gender, Human Values, Environment and Sustainability into the Curriculum	View File

1.3.2 - Number of courses that include experiential learning through project work/field work/internship during the year

44

File Description	Documents
Any additional information	View File
Programme / Curriculum/ Syllabus of the courses	View File
Minutes of the Boards of Studies/ Academic Council meetings with approvals for these courses	View File
MoU's with relevant organizations for these courses, if any	View File
Number of courses that include experiential learning through project work/field work/internship (Data Template)	View File

1.3.3 - Number of students undertaking project work/field work/ internships

44

File Description	Documents
Any additional information	View File
List of programmes and number of students undertaking project work/field work/ /internships (Data Template)	View File

1.4 - Feedback System	
1.4.1 - Institution obtains feedback on the syllabus and its transaction at the institution from the following stakeholders Students Teachers Employers Alumni	C. Any 2 of the above
File Description	Documents
URL for stakeholder feedback report	View File
Action taken report of the Institution on feedback report as stated in the minutes of the Governing Council, Syndicate, Board of Management (Upload)	View File
Any additional information(Upload)	No File Uploaded
1.4.2 - Feedback process of the Institution may be classified as follows	A. Feedback collected, analyzed and action taken and feedback available on website
File Description	Documents
Upload any additional information	View File
URL for feedback report	http://khgdcmm.ac.in/services.php?service=19
TEACHING-LEARNING AND EVALUATION	
2.1 - Student Enrollment and Profile	
2.1.1 - Enrolment Number Number of students admitted during the year	
2.1.1.1 - Number of sanctioned seats during the year	
100	
File Description	Documents
Any additional information	View File
Institutional data in prescribed format	View File

2.1.2 - Number of seats filled against seats reserved for various categories (SC, ST, OBC, Divyangjan, etc. as per applicable reservation policy during the year (exclusive of supernumerary seats)

2.1.2.1 - Number of actual students admitted from the reserved categories during the year

63

File Description	Documents
Any additional information	View File
Number of seats filled against seats reserved (Data Template)	View File

2.2 - Catering to Student Diversity

2.2.1 - The institution assesses the learning levels of the students and organizes special Programmes for advanced learners and slow learners

The college admits students from various socio-economic backgrounds allotted by the APSCHE (Andhra Pradesh State Council of Higher Education) through online admission process (OAMDC). After admitting the students, they are thoroughly counselled, guided and oriented to make them aware of the course syllabus, programme outcomes, mode of internal assessment, external assessment, curricular and cocurricular activities, rules and regulations of the institution as well as the facilities like JKC, Skill development centre etc., that are available in the college. At the beginning of the course, the advanced and slow learners are identified, accordingly materials will be supplied. For the advanced learners reference books are suggested by the teachers concerned to study extensively to score good marks and to get mastery over the subject. Remedial and extra classes are conducted for slow learners. Teachers will be in constant touch to clear the doubts and counsel the students even on a one-to-one basis. Advanced learners are encouraged to become class mentors so as to be available to their peer group all the time in getting the doubts clarified. Extension lectures, educational tours to historical places and universities are conducted for edutainment purpose.

File Description	Documents
Link for additional Information	Nil
Upload any additional information	No File Uploaded

2.2.2 - Student- Full time teacher ratio (Data for the latest completed academic year)

Number of Students	Number of Teachers
63	10

File Description	Documents
Any additional information	View File

2.3 - Teaching- Learning Process

2.3.1 - Student centric methods, such as experiential learning, participative learning and problem solving methodologies are used for enhancing learning experiences

The College has an inbuilt mechanism for making the learning process more student-centric. The teachers give instruction to the students through ICT tools such as LCD Projectors and Virtual Classrooms. The teachers post additional information to the learners through WhatsApp groups.

The departments arrange Guest Lecturers by inviting eminent experts from Universities/Degree Colleges, and other reputed institutions who deliver lectures on topics prescribed in the curriculum and on the latest developments in the concerned subjects. Besides that, they also give career orientation supplementing the teaching process just to elevate the learning experience of the students.

File Description	Documents
Upload any additional information	View File
Link for additional information	http://khgdcxmm.ac.in/department_practice_s.php?id=55

2.3.2 - Teachers use ICT enabled tools for effective teaching-learning process. Write description in maximum of 200 words

ICT-enabled tools and techniques in the teaching-learning process to deliver the contents more effectively in their teaching whether in class or online.

The institute is made available with ICT-enabled tools for an effective teaching-learning process. The institute has Wi-Fi facilities, virtual classrooms, and e-classrooms. The faculty uses digital classrooms for teaching in the form of videos. The faculty uses virtual classrooms for educational videos.

During the COVID-19 pandemic situation, the college adopted Google Workspace (G-Suit) for teaching learning activities. All the teaching staff made videos, get links and send them to the CCE website tab i.e. BharatPadhe Online (BPO).

The college is using LMS to promote e-learning and encourage doing online courses

File Description	Documents
Upload any additional information	View File
Provide link for webpage describing the ICT enabled tools for effective teaching-learning process	http://khgdcmm.ac.in/department_practices.php?id=55

2.3.3 - Ratio of mentor to students for academic and other related issues (Data for the latest completed academic year)

2.3.3.1 - Number of mentors

10

File Description	Documents
Upload, number of students enrolled and full time teachers on roll.	No File Uploaded
Circulars pertaining to assigning mentors to mentees	View File
mentor/mentee ratio	No File Uploaded

2.4 - Teacher Profile and Quality

2.4.1 - Number of full time teachers against sanctioned posts during the year

10	
File Description	Documents
Full time teachers and sanctioned posts for year (Data Template)	View File
Any additional information	No File Uploaded
List of the faculty members authenticated by the Head of HEI	No File Uploaded
2.4.2 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.B Superspeciality / D.Sc. / D.Litt. during the year (consider only highest degree for count)	
2.4.2.1 - Number of full time teachers with Ph. D. / D.M. / M.Ch. /D.N.C Superspeciality / D.Sc. / D.Litt. during the year	
3	
File Description	Documents
Any additional information	No File Uploaded
List of number of full time teachers with Ph. D. / D.M. / M.Ch./ D.N.B Super specialty / D.Sc. / D.Litt. and number of full time teachers for year(Data Template)	View File
2.4.3 - Number of years of teaching experience of full time teachers in the same institution (Data for the latest completed academic year)	
2.4.3.1 - Total experience of full-time teachers	
7	
File Description	Documents
Any additional information	No File Uploaded
List of Teachers including their PAN, designation, dept. and experience details(Data Template)	View File
2.5 - Evaluation Process and Reforms	
2.5.1 - Mechanism of internal assessment is transparent and robust in terms of frequency and	

mode. Write description within 200 words.

The IQAC of the college prepares a tentative Calendar based on the Academic Calendar circulated by the affiliating University, Sri Krishnadevaraya University, Ananthapuramu. The Internal Assessment Committee prepares IA test timetable based on the common dates considering the semester-end university examination. The IA Committee collects student details and marks from all the departments through Staff WhatsApp Group.

In a week's period of time announcement of IA, and grievances with regard to this are addressed effectively. Every discipline comes with prescribed Internal Assessment marks. Continuous Internal Evaluation of students comprised of both curricular and co-curricular activities was done.

Students' seminars, assignments, tests, Internal/External practicals, internships, projects, field studies, field visits come under curricular activities. The college provides an answer booklet with the printed required information on it, for the students.

Students' performance throughout the semester is assessed. The college evolved online mode for IA during the pandemic using various online platforms. Online seminars, and tests were also conducted periodically. These were considered for allotting internal marks.

File Description	Documents
Any additional information	View File
Link for additional information	Nil

2.5.2 - Mechanism to deal with internal examination related grievances is transparent, time-bound and efficient

The Internal Assessment parameters are followed according to the university norms by the respective departments.

All the answer scripts are valued within a day or two after the examinations and the performance of the students is reviewed in the classroom by the concerned teacher. Once the collective valuation is done in the departments, the Assessment Committee headed by the convener and the representative members from all the programs receive internal marks uploaded in a .pdf document

generated by the affiliating university. IA of all programs collectively announced on the college notice board.

Interactive sessions are held with the students to discuss their performance and suggestions are given to improve their performance, if it is poor. Over a week's time the students with the grievances meet the concerned department's head and the faculty, and present their problems both formally and informally, if there are any. The written complaints and requests are filed in the departments. The genuine grievances are addressed by the faculty and the Examination Committee. The improvement tests are given upon the requests of the students.

File Description	Documents
Any additional information	No File Uploaded
Link for additional information	Nil

2.6 - Student Performance and Learning Outcomes

2.6.1 - Teachers and students are aware of the stated Programme and course outcomes of the Programmes offered by the institution.

The Programme Outcomes, Programme Specific Outcomes, and Course Outcomes of all the programs are informed to students as and when they get an admission into the programme. During the Induction, they are further reiterated to the students so that they realize the outcomes of the programmes and the course and attain their goals. They are also displayed on the College website.

File Description	Documents
Upload any additional information	No File Uploaded
Paste link for Additional information	http://khgdcddmm.ac.in/pages.php?type=academics&id=pos
Upload COs for all courses (exemplars from Glossary)	No File Uploaded

2.6.2 - Attainment of Programme outcomes and course outcomes are evaluated by the institution.

The attainment of POs, PSOs, and COs, are evaluated by the institution at the end of every Semester under the guidance of

the Principal and the IQAC. COs reflect the specific knowledge, skills gained by the students. POs statements are wider and showcase the ability of the students with respect to employability, overall skills and knowledge attained after the competition of the programme. The COs are evaluated and mapped by the respective departments and the level attainment of POs and PSOs are evaluated by result committee and the IQAC. The course outcomes are evaluated in both formative and summative methods. Each department analyses the COs after the internal assessments and immediately after the results. The level of attainment of COs is mapped to the already set benchmark. This is communicated to students and parents and measures are taken to improve the level of attainment. POs are evaluated at the end of the final exams. For evaluation and analysis of POs and PSOs of each program, results, progression to higher studies, employment and entrepreneurship, social commitment are taken as benchmarks and mapped against POs and PSOs. The evaluation and analysis of level of attainment of COs, PSOs and POs have improved the student progression to higher studies and results progressively.

File Description	Documents
Upload any additional information	View File
Paste link for Additional information	http://khgdcddmm.ac.in/pages.php?type=academicemics&id=cas

2.6.3 - Pass percentage of Students during the year

2.6.3.1 - Total number of final year students who passed the university examination during the year

48

File Description	Documents
Upload list of Programmes and number of students passed and appeared in the final year examination (Data Template)	View File
Upload any additional information	View File
Paste link for the annual report	http://apcce.gov.in/RARAL

2.7 - Student Satisfaction Survey

2.7.1 - Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design its own questionnaire) (results and details need to be provided as a weblink)

<http://khgdcmm.ac.in/services.php?service=19>

RESEARCH, INNOVATIONS AND EXTENSION**3.1 - Resource Mobilization for Research**

3.1.1 - Grants received from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

3.1.1.1 - Total Grants from Government and non-governmental agencies for research projects / endowments in the institution during the year (INR in Lakhs)

Nil

File Description	Documents
Any additional information	No File Uploaded
e-copies of the grant award letters for sponsored research projects /endowments	No File Uploaded
List of endowments / projects with details of grants(Data Template)	View File

3.1.2 - Number of departments having Research projects funded by government and non government agencies during the year

3.1.2.1 - Number of departments having Research projects funded by government and non-government agencies during the year

Nil

File Description	Documents
List of research projects and funding details (Data Template)	View File
Any additional information	No File Uploaded
Supporting document from Funding Agency	No File Uploaded
Paste link to funding agency website	NA

3.1.3 - Number of Seminars/conferences/workshops conducted by the institution during the year**3.1.3.1 - Total number of Seminars/conferences/workshops conducted by the institution during the year**

00

File Description	Documents
Report of the event	No File Uploaded
Any additional information	No File Uploaded
List of workshops/seminars during last 5 years (Data Template)	View File

3.2 - Research Publications and Awards**3.2.1 - Number of papers published per teacher in the Journals notified on UGC website during the year****3.2.1.1 - Number of research papers in the Journals notified on UGC website during the year**

07

File Description	Documents
Any additional information	No File Uploaded
List of research papers by title, author, department, name and year of publication (Data Template)	View File

3.2.2 - Number of books and chapters in edited volumes/books published and papers published in national/ international conference proceedings per teacher during the year**3.2.2.1 - Total number of books and chapters in edited volumes/books published and papers in national/ international conference proceedings during the year**

00

File Description	Documents
Any additional information	No File Uploaded
List books and chapters edited volumes/ books published (Data Template)	View File

3.3 - Extension Activities

3.3.1 - Extension activities are carried out in the neighborhood community, sensitizing students to social issues, for their holistic development, and impact thereof during the year

The College organizes several extension activities to sensitize the students on social issues especially by celebrating the significance of national events, by creating awareness on the life and contributions of freedom fighters and renowned national personalities for their holistic development and impact in their future lives.

File Description	Documents
Paste link for additional information	http://khgdcdmm.ac.in/photogallery.php
Upload any additional information	View File

3.3.2 - Number of awards and recognitions received for extension activities from government / government recognized bodies during the year**3.3.2.1 - Total number of awards and recognition received for extension activities from Government/ government recognized bodies during the year**

00

File Description	Documents
Any additional information	No File Uploaded
Number of awards for extension activities in last 5 year(Data Template)	View File
e-copy of the award letters	No File Uploaded

3.3.3 - Number of extension and outreach programs conducted by the institution through NSS/NCC/Red cross/YRC etc., (including the programmes such as Swachh Bharat, AIDS awareness, Gender issues etc. and/or those organized in collaboration with industry, community and NGOs) during the year**3.3.3.1 - Number of extension and outreach Programs conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year**

01

File Description	Documents
Reports of the event organized	View File
Any additional information	No File Uploaded
Number of extension and outreach Programmes conducted with industry, community etc for the last year (Data Template)	View File

3.3.4 - Number of students participating in extension activities at 3.3.3. above during the year

3.3.4.1 - Total number of Students participating in extension activities conducted in collaboration with industry, community and Non- Government Organizations through NSS/ NCC/ Red Cross/ YRC etc., during the year

01

File Description	Documents
Report of the event	View File
Any additional information	No File Uploaded
Number of students participating in extension activities with Govt. or NGO etc (Data Template)	View File

3.4 - Collaboration

3.4.1 - The Institution has several collaborations/linkages for Faculty exchange, Student exchange, Internship, Field trip, On-the- job training, research etc during the year

00

File Description	Documents
e-copies of linkage related Document	No File Uploaded
Details of linkages with institutions/industries for internship (Data Template)	View File
Any additional information	No File Uploaded

3.4.2 - Number of functional MoUs with national and international institutions, universities, industries, corporate houses etc. during the year

3.4.2.1 - Number of functional MoUs with Institutions of national, international importance, other universities, industries, corporate houses etc. during the year

00

File Description	Documents
e-Copies of the MoUs with institution./ industry/corporate houses	No File Uploaded
Any additional information	No File Uploaded
Details of functional MoUs with institutions of national, international importance, other universities etc during the year	View File

INFRASTRUCTURE AND LEARNING RESOURCES**4.1 - Physical Facilities**

4.1.1 - The Institution has adequate infrastructure and physical facilities for teaching- learning. viz., classrooms, laboratories, computing equipment etc.

The College has adequate infrastructure and physical facilities to impart better teaching and to equip the skills of the learners. It ensures its optimal utilization in order to create a meaningful teaching-learning environment and also augments infrastructure at regular intervals depending on the need, especially with the support of the State Government, CPDC, and philanthropists. Besides these, a few Staff Members also contribute to the Institution. For instance, Dr. Talanki Jeevan Kumar, Lecturer in English, donated two computers to the college so that the students can register in online courses and earn certificates and download additional material from the internet on the contents prescribed to them.

There are 12 classrooms which include a virtual classroom and a seminar hall with ICT tools. The Staff members effectively utilize the ICT tools to impart better teaching in the classrooms.

There is a computer laboratory that consists of 30 computers for the utilization of the students. Besides these, two computers are available in the library for browsing the content. The library has subscribed N-List and provided login credentials to all the staff members and students so that they can access research articles from online journals and know the

latest trends in their subjects.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcxmm.ac.in/infrastructure.php?title=labs

4.1.2 - The Institution has adequate facilities for cultural activities, sports, games (indoor, outdoor), gymnasium, yoga centre etc.

The College has adequate physical facilities to conduct district/divisional-level cultural programmes and sports competitions. It greatly contributes to the student's holistic development with a view to accomplishing its vision and mission.

Every year, the College Cultural Committee and the Staff, in association with the Anantapur Society for Employment and Training, Dharmavaram Division, organizes district-level youth festival. During the event, participants from multiple fields are invited. The winners of the event are nominated to the State Youth Festival which is organized by the State Government on the eve of Swami Vivekananda Birth Anniversary.

The College also hosts the Sri Krishnadevaraya University Inter-Collegiate Group-A Tournament every year and encourages sports personalities. Sportsmen from the Government, Aided, and Un-Aided Colleges are invited to participate. There are two courts viz., volleyball court and shuttle court. The college is proud to say that it has produced a good number of players in table tennis, ball badminton, and others.

The Gymnasium is fully equipped with modern equipment. Students, during the pre- and post-college hours, do workouts in the gymnasium to keep physically fit and perform well in extra-curricular activities. The Yoga Centre teaches Surya Namaskaarams and basic yoga asanas to the students.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcddmm.ac.in/infrastructure.php?title=maintenance-of-infrastructure

4.1.3 - Number of classrooms and seminar halls with ICT- enabled facilities such as smart class, LMS, etc.

01

4.1.3.1 - Number of classrooms and seminar halls with ICT facilities

02

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcddmm.ac.in/pages.php?type=academics&id=master-timetable
Upload Number of classrooms and seminar halls with ICT enabled facilities (Data Template)	View File

4.1.4 - Expenditure, excluding salary for infrastructure augmentation during the year (INR in Lakhs)

4.1.4.1 - Expenditure for infrastructure augmentation, excluding salary during the year (INR in lakhs)

303942

File Description	Documents
Upload any additional information	View File
Upload audited utilization statements	View File
Upload Details of budget allocation, excluding salary during the year (Data Template)	View File

4.2 - Library as a Learning Resource**4.2.1 - Library is automated using Integrated Library Management System (ILMS)**

The library has subscribed N-List and provided login credentials to all the staff members and students so that they can access research articles from online journals and know the latest trends in their subjects. It also has 16000 volumes which include textbooks, competitive books, journals, magazines, etc., and the same are issued to the students to widen their knowledge and also to prepare for competitive examinations.

File Description	Documents
Upload any additional information	View File
Paste link for Additional Information	http://khgdcmm.ac.in/infrastructure.php?title=library

4.2.2 - The institution has subscription for the following e-resources e-journals e-ShodhSindhu Shodhganga Membership e-books Databases Remote access toe-resources

C. Any 2 of the above

File Description	Documents
Upload any additional information	View File
Details of subscriptions like e-journals,e-ShodhSindhu, Shodhganga Membership etc (Data Template)	View File

4.2.3 - Expenditure for purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**4.2.3.1 - Annual expenditure of purchase of books/e-books and subscription to journals/e-journals during the year (INR in Lakhs)**

5900

File Description	Documents
Any additional information	View File
Audited statements of accounts	View File
Details of annual expenditure for purchase of books/e-books and journals/e- journals during the year (Data Template)	View File

4.2.4 - Number per day usage of library by teachers and students (foot falls and login data for online access) (Data for the latest completed academic year)

4.2.4.1 - Number of teachers and students using library per day over last one year

30

File Description	Documents
Any additional information	View File
Details of library usage by teachers and students	View File

4.3 - IT Infrastructure

4.3.1 - Institution frequently updates its IT facilities including Wi-Fi

The college has increased the Internet bandwidth from 4 mbps to 10 mbps so that the institution can provide internet facility to the computer laboratory and allow students to use Wi-Fi.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	NA

4.3.2 - Number of Computers

40

File Description	Documents
Upload any additional information	View File
Student – computer ratio	View File

4.3.3 - Bandwidth of internet connection in the Institution	D. 10 - 5MBPS
File Description	Documents
Upload any additional Information	No File Uploaded
Details of available bandwidth of internet connection in the Institution	View File
4.4 - Maintenance of Campus Infrastructure	
4.4.1 - Expenditure incurred on maintenance of infrastructure (physical and academic support facilities) excluding salary component during the year (INR in Lakhs)	
4.4.1.1 - Expenditure incurred on maintenance of infrastructure (physical facilities and academic support facilities) excluding salary component during the year (INR in lakhs)	
303942	
File Description	Documents
Upload any additional information	View File
Audited statements of accounts.	View File
Details about assigned budget and expenditure on physical facilities and academic support facilities (Data Templates)	View File
4.4.2 - There are established systems and procedures for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc.	
<p>The Principal holds meetings, at regular intervals, with the Staff Council regarding the maintenance and development and maintenance of facilities for approval and execution. The HODs, faculty, non-teaching staff, and other employees are given the responsibility to maintain the facilities under their supervision. The furniture committee undertakes a survey of the whole campus and lists out the repairs and renovations required if any. College gives equal importance to the maintenance and up gradation of academic facilities.</p> <p>The maintenance of science laboratories is carried out by the</p>	

respective departments under the supervision of the Heads of the Departments with the sub-staff such as Record Assistants and Lab Attendants. Before the commencement of the academic year, an internal lab audit is conducted to verify the articles as per the entries in the Stock Registers and their working condition by the respective departments.

Coming to the maintenance of the virtual classrooms, care is taken by the technical team of the college. Repairs, renovation, and maintenance of the physical infrastructure facilities like building repairs, classrooms, washrooms, furniture, and electric power supply are carried out with available financial resources by hiring technicians from outsourcing in addition to the existing contingent staff meant for maintenance purposes.

File Description	Documents
Upload any additional information	View File
Paste link for additional information	http://khgdcddmm.ac.in/infrastructure.php?title=maintenance-of-infrastructure

STUDENT SUPPORT AND PROGRESSION

5.1 - Student Support

5.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

5.1.1.1 - Number of students benefited by scholarships and free ships provided by the Government during the year

160

File Description	Documents
Upload self attested letter with the list of students sanctioned scholarship	View File
Upload any additional information	View File
Number of students benefited by scholarships and free ships provided by the Government during the year (Data Template)	View File

5.1.2 - Number of students benefitted by scholarships, free ships etc. provided by the institution / non- government agencies during the year

5.1.2.1 - Total number of students benefitted by scholarships, free ships, etc provided by the institution / non- government agencies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Number of students benefitted by scholarships and free ships institution / non- government agencies in last 5 years (Date Template)	View File

5.1.3 - Capacity building and skills enhancement initiatives taken by the institution include the following: Soft skills Language and communication skills Life skills (Yoga, physical fitness, health and hygiene) ICT/computing skills

B. 3 of the above

File Description	Documents
Link to institutional website	NA
Any additional information	View File
Details of capability building and skills enhancement initiatives (Data Template)	View File

5.1.4 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

5.1.4.1 - Number of students benefitted by guidance for competitive examinations and career counseling offered by the institution during the year

00

File Description	Documents
Any additional information	No File Uploaded
Number of students benefited by guidance for competitive examinations and career counseling during the year (Data Template)	View File

5.1.5 - The Institution has a transparent mechanism for timely redressal of student grievances including sexual harassment and ragging cases Implementation of guidelines of statutory/regulatory bodies Organization wide awareness and undertakings on policies with zero tolerance Mechanisms for submission of online/offline students' grievances Timely redressal of the grievances through appropriate committees	C. Any 2 of the above
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File Description	Documents
Minutes of the meetings of student redressal committee, prevention of sexual harassment committee and Anti Ragging committee	No File Uploaded
Upload any additional information	View File
Details of student grievances including sexual harassment and ragging cases	No File Uploaded

5.2 - Student Progression

5.2.1 - Number of placement of outgoing students during the year

5.2.1.1 - Number of outgoing students placed during the year

01

File Description	Documents
Self-attested list of students placed	View File
Upload any additional information	View File

5.2.2 - Number of students progressing to higher education during the year**5.2.2.1 - Number of outgoing student progression to higher education**

00

File Description	Documents
Upload supporting data for student/alumni	No File Uploaded
Any additional information	No File Uploaded
Details of student progression to higher education	View File

5.2.3 - Number of students qualifying in state/national/ international level examinations during the year (eg: JAM/CLAT/GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/State government examinations)**5.2.3.1 - Number of students qualifying in state/ national/ international level examinations (eg: JAM/CLAT/NET/ SLET/ GATE/ GMAT/CAT/GRE/ TOEFL/ Civil Services/ State government examinations) during the year**

00

File Description	Documents
Upload supporting data for the same	View File
Any additional information	No File Uploaded

5.3 - Student Participation and Activities**5.3.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national / international level (award for a team event should be counted as one) during the year****5.3.1.1 - Number of awards/medals for outstanding performance in sports/cultural activities at university/state/ national / international level (award for a team event should be counted as one) during the year.**

00

File Description	Documents
e-copies of award letters and certificates	No File Uploaded
Any additional information	No File Uploaded
Number of awards/medals for outstanding performance in sports/cultural activities at university/state/national/international level (During the year) (Data Template)	View File

5.3.2 - Institution facilitates students' representation and engagement in various administrative, co-curricular and extracurricular activities (student council/ students representation on various bodies as per established processes and norms)

The College encourages students to participate in all the academic activities with a view to inculcating the spirit of democracy and leadership among them. The college adopts the system of permitting one student from each class called 'Class Representatives' (CRs) to perform the duties of the Student Council. Usually, Teachers propose the active and meritorious students of the class and they are nominated as CRs unanimously by the students. Thus, under the supervision of teachers and the Principal, the students acquire requisite skills such as civic responsibility, leadership, problem solving, and team work. The functions of the Students Activities group are: a) As CRs, students play a vital role in the planning of College events such as rallies, awareness campaigns, conducting Fresher's Day, Independence Day and Teachers Day etc. b) They receive guests, anchor programs, and organize the whole event on their own, c) They also assist administration in organizing various programs such as Blood Donations Camps, Campus Recruitment Drives, d) As members of various committees, the CRs reflect the opinion of the students.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

5.3.3 - Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions)

5.3.3.1 - Number of sports and cultural events/competitions in which students of the Institution participated during the year

00

File Description	Documents
Report of the event	View File
Upload any additional information	No File Uploaded
Number of sports and cultural events/competitions in which students of the Institution participated during the year (organized by the institution/other institutions (Data Template)	View File

5.4 - Alumni Engagement

5.4.1 - There is a registered Alumni Association that contributes significantly to the development of the institution through financial and/or other support services

The Institution doesn't have a registered Alumni. But it is planning to register the association as early as possible.

File Description	Documents
Paste link for additional information	NA
Upload any additional information	No File Uploaded

5.4.2 - Alumni contribution during the year (INR in Lakhs) E. <1Lakhs

File Description	Documents
Upload any additional information	View File

GOVERNANCE, LEADERSHIP AND MANAGEMENT**6.1 - Institutional Vision and Leadership**

6.1.1 - The governance of the institution is reflective of and in tune with the vision and mission of the institution

K.H. Government Degree College has well established and well defined vision and mission that addresses the needs of the stakeholders. The Vision and the Mission of the institution is:

VISION

- To render value based higher education for the students hailing from predominantly rural and poor socio-economic background
- To develop the institution into a multidimensional educational centre that responds to the basic as well as changing needs of the student community.
- To provide quality higher education that builds knowledge, wisdom, confidence, skills, values and various capabilities that are needed by the students for pursuing higher learning, joining workforce and playing a vital citizenship role.

MISSION

- To establish comparability of competence at the end of Education, reinforce the integrative aspects of society and culture and also establish a value system necessary for an egalitarian democratic and secular society.
- To inculcate among the students a sense of discipline, perseverance as well as spirit of tolerance.
- To make them realize the importance of dignity of labour and to motivate them to dedicate themselves in social service activities.

File Description	Documents
Paste link for additional information	http://khgdcddmm.ac.in/pages.php?type=about&id=vision-mission
Upload any additional information	View File

6.1.2 - The effective leadership is visible in various institutional practices such as decentralization and participative management.

It was the heightened period of the pandemic. The leadership was just not satisfied with the online curricular activities for the students and the committee meetings of the faculty. It wanted to set a benchmark in the challenging times and uphold

the ethics of the pedagogy, which also involves outreach, faculty development and reorientation programs. So, the IQAC and Principal with the enthusiastic faculty decided to engage online classes for the benefit of the students throughout the period. It has encouraged to organize online webinars to reach the larger audience. The departments and the committees conceptualized the strategies to reach the stakeholders. They designed Online Quizzes, Google Forms, posted material on WhatsApp groups, etc.

File Description	Documents
Paste link for additional information	http://khgdcmm.ac.in/pages.php?type=administration&id=college-committees
Upload any additional information	No File Uploaded

6.2 - Strategy Development and Deployment

6.2.1 - The institutional Strategic/ perspective plan is effectively deployed

When the pandemic was devastating the life, the College deployed firm perspective plan to hand the crisis. The teachers were constantly in touch with the students, repeatedly gave instructions, counselled them through online media platforms.

The guidelines for evolving strategic plans and deployment are designed and reviewed periodically. Appropriate budgetary allocation are made as per Strategic and Perspective plan. Academic and Administrative activities are planned in consonance with perspective plan. The priorities and directions set out in strategic plan are reflected in academic and administrative activities. The strategic plan deployment facilitates prioritization between different programmes with appropriate resource allocation for implementation in academic year.

File Description	Documents
Strategic Plan and deployment documents on the website	No File Uploaded
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.2.2 - The functioning of the institutional bodies is effective and efficient as visible from policies, administrative setup, appointment and service rules, procedures, etc.

The Principal regulates the academic and administrative activities as per the guidelines of the affiliating University, Commissioner of Collegiate Education, and University Grants Commission. The IQAC sets the parameters for academic and administrative activities, checks the periodic outcomes and takes necessary initiatives to quality benchmark.

The departments, library, forums, committees work as per the roadmap. In the process, the faculty, conveners, members and students participate/execute. Departments blend curricular, cocurricular and extra curricular activities; the forums conduct programme specific events; the holistic development of the students and the institution is the thrust area of the committees. The statutory committees follow the concerned statutes to address the issues and the non-statutory committees follow the guidelines framed in the IQAC, HOD'S and committee meetings. The teachers are the direct link to students in the execution process of academic/administrative matters; class representatives are the micro level leadership link between the higher strata of governance and students.

The office, a purely administrative section has different stratus to manage the official administrative issues of the Institution. The faculty pitches in when necessary to uphold the quality benchmark, ease the administrative process. College Protection and Development Committee supports the holistic development of the institution and guides properly.

File Description	Documents
Paste link for additional information	http://khgdcmm.ac.in/userfiles/Committee%20Members(1).pdf
Link to Organogram of the Institution webpage	http://khgdcmm.ac.in/pages.php?type=administration&id=organogram
Upload any additional information	No File Uploaded

6.2.3 - Implementation of e-governance in areas of operation Administration Finance and Accounts Student Admission and Support Examination

A. All of the above

File Description	Documents
ERP (Enterprise Resource Planning) Document	No File Uploaded
Screen shots of user interfaces	View File
Any additional information	View File
Details of implementation of e-governance in areas of operation, Administration etc (Data Template)	View File

6.3 - Faculty Empowerment Strategies

6.3.1 - The institution has effective welfare measures for teaching and non-teaching staff

The institution is providing with the following welfare measures and schemes for both teaching and non-teaching staff as mentioned below. General Provident Fund (GPF), Group Insurance Scheme (GIS), Andhra Pradesh Group Life Insurance (APGLI), Contributory Pension Scheme (CPS). Medical reimbursement facility, Employees Health Scheme. Facilitates in sanctioning Vehicle loan, Educational loan, Festival advance, GPF loan, Housing loan. Medical leave, Study leave, Maternity and Paternity leave. Facilitating staff to participate in Faculty Development Programs, Orientation Programmes/Refresher Courses, Seminars and Short Term Courses etc., as and when they need. Earned Leave encashment, Gratuity, Ex-gratia (for non-teaching staff). Leave travel concession. On-duty facility for attending conferences/seminars/workshops.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.3.2 - Number of teachers provided with financial support to attend conferences/ workshops and towards membership fee of professional bodies during the year

6.3.2.1 - Number of teachers provided with financial support to attend conferences/workshops and towards membership fee of professional bodies during the year

00

File Description	Documents
Upload any additional information	No File Uploaded
Details of teachers provided with financial support to attend conference, workshops etc during the year (Data Template)	View File

6.3.3 - Number of professional development /administrative training programs organized by the institution for teaching and non-teaching staff during the year

6.3.3.1 - Total number of professional development /administrative training Programmes organized by the institution for teaching and non teaching staff during the year

00

File Description	Documents
Reports of the Human Resource Development Centres (UGCASC or other relevant centres).	No File Uploaded
Reports of Academic Staff College or similar centers	No File Uploaded
Upload any additional information	No File Uploaded
Details of professional development / administrative training Programmes organized by the University for teaching and non teaching staff (Data Template)	View File

6.3.4 - Number of teachers undergoing online/face-to-face Faculty development Programmes (FDP) during the year (Professional Development Programmes, Orientation / Induction Programmes, Refresher Course, Short Term Course etc.)

6.3.4.1 - Total number of teachers attending professional development Programmes viz., Orientation / Induction Programme, Refresher Course, Short Term Course during the year

01

File Description	Documents
IQAC report summary	No File Uploaded
Reports of the Human Resource Development Centres (UGCASC or other relevant centers)	No File Uploaded
Upload any additional information	No File Uploaded
Details of teachers attending professional development programmes during the year (Data Template)	View File

6.3.5 - Institutions Performance Appraisal System for teaching and non- teaching staff

The 'Performance Based Appraisal System' (PBAS)' of the staff is based on UGC regulations on minimum qualifications for appointment of teachers and other Academic Staff in

Universities and Colleges and measures for the maintenance of standards in higher education, 2018. As per the latest guidelines provided by the UGC and the Government of Andhra Pradesh, the performance appraisal of the Principal (Academic, Administrative and Development Performance Indicators (AADPI)) is done by the RJDCE concerned and the staff Performance Appraisal is done by the Principal. The Annual Performance (API) Score / Annual Self Appraisal Report (ASAR) and confidential reports of the teaching staff, will be thoroughly verified and submitted to the CCE by the IQAC team and the Principal. The scores of the Principal as well as the Teaching staff will be subsequently published in the CCE website. Further, the Academic Audit Team of the CCE, AP, visits the colleges annually and analyses the performance of teachers and submits comprehensive reports to the Principal of the institution for further necessary action. The Performance Appraisal Reports based on the above parameters are being considered as yard sticks for weightage for career advancement scheme (CAS) and general transfers of the teaching faculty.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.4 - Financial Management and Resource Mobilization

6.4.1 - Institution conducts internal and external financial audits regularly Enumerate the various internal and external financial audits carried out during the year with the mechanism for settling audit objections within a maximum of 200 words

The college has internal and external audit mechanism. The internal audit is carried out by the Internal auditing committee of the institution periodically every financial year. It audits all the accounts of the college and submit the report to the principal with the suggestions, if required.

The external audit is carried by the authorized Senior Auditor and Auditor General of the State periodically. Once in three years the institute requests AG (Accountant General) to conduct external audit. After the auditing, the head of the institute receives the observations from the auditors. Commissionerate of Collegiate Education, Government of Andhra Pradesh also conducts financial auditing periodically.

In any case, objections if any, will be discussed with the internal auditing committee and then answered immediately through letter correspondence and submission of relevant documents.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.4.2 - Funds / Grants received from non-government bodies, individuals, philanthropers during the year (not covered in Criterion III)

6.4.2.1 - Total Grants received from non-government bodies, individuals, Philanthropers during the year (INR in Lakhs)

00

File Description	Documents
Annual statements of accounts	No File Uploaded
Any additional information	No File Uploaded
Details of Funds / Grants received from of the non-government bodies, individuals, Philanthropers during the year (Data Template)	View File

6.4.3 - Institutional strategies for mobilization of funds and the optimal utilization of resources

The institution mainly receives fund from the State government, towards various Heads of Expenditures. As per the Institutional plan, a strategical approach towards mobilisation of funds has increased the donation in the form of furniture.

Under the guidance of Principal and IQAC, Institution prepares and submits proposals to Department of Collegiate Education, College Development Council, philanthropists and NGOs as and when required with emphasis on infrastructure augmentation and for student support. Alumni of the college is also supporting in this endeavour. During admission a small amount in fee is collected from each student towards, CDC, CDF, forums and few committees.

Principal convenes meeting of respective committee or forum soon after the collection of fee and action plan is prepared to utilise the fees thus collected to conduct various student centric activities. Funds from state government is utilised by taking decisions in the HODs and purchase committee meeting. Fund is allocated to departments in a transparent manner in the meeting and utilised as per the requirement. Depending on the amount, quotations are called or manual tender is floated as per Government of Andhra Pradesh act. Fund thus utilised is audited internally by internal audit committee and externally by AG and College auditors.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5 - Internal Quality Assurance System

6.5.1 - Internal Quality Assurance Cell (IQAC) has contributed significantly for institutionalizing the quality assurance strategies and processes

The IQAC is persistently focusing on imparting quality education to stakeholders since its inception. Its committee was constituted as per NAAC guidelines.

With regards to quality assurance, the institution is committed to provide consistently the highest quality education and student support services to students through appropriate teaching-learning strategies, evaluation and student-centric activities.

At the beginning of each academic year, IQAC prepares an academic action plan for that particular year. According to that plan only, all the activities in the college will be organized. In addition to regular activities different commemorative and celebration days will also be organized.

As part of the initiatives taken by the IQAC, a YouTube channel for the college is also started to cater the educational needs of the students during the Corona pandemic. Based on this platform so many video lessons are broadcast. All the teachers are encouraged to prepare video lessons, and to use audio-visual teaching aids, charts, models etc., for effective teaching-learning processes. Further they are advised to use the G-suite

in which the lessons are recorded and preserved for the future use. All the laboratories are provided with equipment for effective teaching-learning process. Thus, the IQAC plays a dominant role in every activity.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	View File

6.5.2 - The institution reviews its teaching learning process, structures & methodologies of operations and learning outcomes at periodic intervals through IQAC set up as per norms and recorded the incremental improvement in various activities

Incremental improvements in Infrastructure: a) With the initiation of the CCE, a Seminar Hall is converted into Virtual Room, b) Internet facility was upgraded from 4 Mbps to 10 Mbps, c) Bio-metric attendance to the staff and Students as per Govt. of AP guidelines.

Incremental improvements in Academic and administrative areas: a) Continuous internal evaluation of the students started with the introduction of CBCS in semester mode by the affiliating University. b) Faculty attending online Webinars. c) MOOC course to the staff and students introduced. d) Participation in NIRF and AISHE and State Government Academic and administration audit.

File Description	Documents
Paste link for additional information	Nil
Upload any additional information	No File Uploaded

6.5.3 - Quality assurance initiatives of the institution include: Regular meeting of Internal Quality Assurance Cell (IQAC); Feedback collected, analyzed and used for improvements Collaborative quality initiatives with other institution(s) Participation in NIRF any other quality audit recognized by state, national or international agencies (ISO Certification,

C. Any 2 of the above

NBA)	
File Description	Documents
Paste web link of Annual reports of Institution	http://khgdcdmm.ac.in/pages.php?type=igac&id=igac-meetings-resolutions-action-taken-reports
Upload e-copies of the accreditations and certifications	View File
Upload any additional information	No File Uploaded
Upload details of Quality assurance initiatives of the institution (Data Template)	View File
INSTITUTIONAL VALUES AND BEST PRACTICES	
7.1 - Institutional Values and Social Responsibilities	
7.1.1 - Measures initiated by the Institution for the promotion of gender equity during the year	
<p>The Institutions takes enough measures to promote gender equity by providing safety and security and by giving counselling to the students.</p> <p>The staff members and the Physical Director provide adequate safety and security to the students in general and the girl students in particular. The college has a zero tolerance policy towards any misconduct from any student. The institution is always committed to providing a safe and conducive work and academic environment to students and its employees and is extremely careful to matters pertaining to any kind of harassment and gender sensitivity.</p> <p>The Principal and the Staff members often give counselling to girl students and create awareness among them on academic, health, and other issues. The institution invites the local police official who speak on anti-ragging and other problems which girl students face.</p>	

File Description	Documents
Annual gender sensitization action plan	Nil
Specific facilities provided for women in terms of: a. Safety and security b. Counseling c. Common Rooms d. Day care center for young children e. Any other relevant information	Nil

7.1.2 - The Institution has facilities for alternate sources of energy and energy conservation measures Solar energy Biogas plant Wheeling to the Grid Sensor-based energy conservation Use of LED bulbs/ power efficient equipment

D. Any 1 of the above

File Description	Documents
Geo tagged Photographs	View File
Any other relevant information	No File Uploaded

7.1.3 - Describe the facilities in the Institution for the management of the following types of degradable and non-degradable waste (within 200 words) Solid waste management Liquid waste management Biomedical waste management E-waste management Waste recycling system Hazardous chemicals and radioactive waste management

The College takes various initiatives to keep the campus clean, green, and eco-friendly. The initiatives include Solid Waste Management, Liquid Waste Management, and E-waste Management.

The College doesn't generate any hazardous solid waste. The garbage is removed every day, and the leftover food in the lunch boxes is dumped in a pit and converted as compost.

The institution doesn't generate any liquid waste which is hazardous to the environment. The liquid waste is carefully discarded in a corner while the water is thrown for the plants. The students are instructed not to throw the remaining water when they are leaving the college instead the water should be thrown on the plants and trees so that they grow and beautify the campus. The e-waste is given in charity to needy individuals and institutions if they are needed.

File Description	Documents
Relevant documents like agreements/MoUs with Government and other approved agencies	No File Uploaded
Geo tagged photographs of the facilities	Nil
Any other relevant information	No File Uploaded

7.1.4 - Water conservation facilities available in the Institution: Rain water harvesting Bore well /Open well recharge Construction of tanks and bunds Waste water recycling Maintenance of water bodies and distribution system in the campus

C. Any 2 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Any other relevant information	No File Uploaded

7.1.5 - Green campus initiatives include

7.1.5.1 - The institutional initiatives for greening the campus are as follows:

C. Any 2 of the above

- 1. Restricted entry of automobiles**
- 2. Use of Bicycles/ Battery powered vehicles**
- 3. Pedestrian Friendly pathways**
- 4. Ban on use of Plastic**
- 5. landscaping with trees and plants**

File Description	Documents
Geo tagged photos / videos of the facilities	No File Uploaded
Any other relevant documents	No File Uploaded

7.1.6 - Quality audits on environment and energy are regularly undertaken by the institution

7.1.6.1 - The institutional environment and

D. Any 1 of the above

energy initiatives are confirmed through the following 1.Green audit 2. Energy audit 3.Environment audit 4.Clean and green campus recognitions/awards 5. Beyond the campus environmental promotional activities

File Description	Documents
Reports on environment and energy audits submitted by the auditing agency	No File Uploaded
Certification by the auditing agency	No File Uploaded
Certificates of the awards received	No File Uploaded
Any other relevant information	No File Uploaded

7.1.7 - The Institution has disabled-friendly, barrier free environment Built environment with ramps/lifts for easy access to classrooms. Disabled-friendly washrooms Signage including tactile path, lights, display boards and signposts Assistive technology and facilities for persons with disabilities (Divyangjan) accessible website, screen-reading software, mechanized equipment 5. Provision for enquiry and information : Human assistance, reader, scribe, soft copies of reading material, screen reading

D. Any 1 of the above

File Description	Documents
Geo tagged photographs / videos of the facilities	No File Uploaded
Policy documents and information brochures on the support to be provided	No File Uploaded
Details of the Software procured for providing the assistance	No File Uploaded
Any other relevant information	No File Uploaded

7.1.8 - Describe the Institutional efforts/initiatives in providing an inclusive environment i.e., tolerance and harmony towards cultural, regional, linguistic, communal socioeconomic and other diversities (within 200 words).

The success of any educational institution is measured through its vision, mission, and core values manifested in moulding the students into good citizens of the country besides making them realize their potentialities and abilities.

Keeping this in view, the College provides opportunities for students to grow, develop, and emerge as successful human beings. It takes maximum effort to remove discrimination and bring equality among all regions, cultures, and sections of society.

To foster tolerance and harmony among students, the College organizes several programmes such as birth and death anniversaries of renowned personalities like Mahatma Gandhi, Sardar Vallabhai Patel, Dr. B.R. Ambedkar, Abdul Kalam, Sarvepalli Radha Krishna, and many more. It even organizes diversified programmes viz., Voters Rally, Ekta Diwas (National Integration Day) and others so that they become responsible citizens of this country.

File Description	Documents
Supporting documents on the information provided (as reflected in the administrative and academic activities of the Institution)	View File
Any other relevant information	No File Uploaded

7.1.9 - Sensitization of students and employees of the Institution to the constitutional obligations: values, rights, duties and responsibilities of citizens

The college conducts several activities to mould the students and staff to become responsible citizens of our nation and inspires students to take part in socially inclusive activities which imbibe values in them which are complemented by curricula.

Institution celebrates National festivals to infuse patriotic zeal throwing light on the importance of our constitution.

One of the programmes offered by the institution has the constitution of India as a non-core course, which sensitizes

the students about the Indian constitution.

Singing the National Anthem in the college every day instills a feeling of patriotism. Students have taken up cleanliness drives both inside the campus and nearby villages, actively participated in COVID vaccination drives, blood donation camps, gender sensitization programs etc.

NSS pilots a Voter awareness programme to sensitize students about their constitutional powers of voting. Department of Political Science organizes events such as Azadi Ka Amrit Mahotsav, Special Camps at adopted villages, and spreads the significance of knowing one rights to become responsible citizens. The institution makes leaves no stone untouched to make students responsible citizens of the nation.

File Description	Documents
Details of activities that inculcate values; necessary to render students in to responsible citizens	No File Uploaded
Any other relevant information	No File Uploaded

7.1.10 - The Institution has a prescribed code of conduct for students, teachers, administrators and other staff and conducts periodic programmes in this regard. The Code of Conduct is displayed on the website There is a committee to monitor adherence to the Code of Conduct Institution organizes professional ethics programmes for students, teachers, administrators and other staff
4. Annual awareness programmes on Code of Conduct are organized

C. Any 2 of the above

File Description	Documents
Code of ethics policy document	No File Uploaded
Details of the monitoring committee composition and minutes of the committee meeting, number of programmes organized, reports on the various programs etc., in support of the claims	No File Uploaded
Any other relevant information	No File Uploaded

7.1.11 - Institution celebrates / organizes national and international commemorative days, events and festivals

Institution celebrates national and international commemorative days, events, and festivals.

National festivals such as Independence Day and Republic Day play a significant role in implanting seeds of Nationalism and Patriotism among the students. Students being the nation builders, they are infused with the thoughts of the responsibility of nation building process. The college celebrates these festivals with a great zeal and acknowledges the eminent leaders and their efforts so that the students may inherit those abilities and qualities. The Faculty, Staff, and Students of the college join together to celebrate these occasions and spread the message of Equality, Liberty, Fraternity, and Unity in diversity.

The College celebrates the birth and death anniversaries of national reputes, International Women's Day, National Voter's Day, Social Rallies and creates awareness among the students and makes them realize their contribution in building the nation besides requesting the students to follow the path laid by such great personalities.

File Description	Documents
Annual report of the celebrations and commemorative events for the last (During the year)	View File
Geo tagged photographs of some of the events	View File
Any other relevant information	No File Uploaded

7.2 - Best Practices

7.2.1 - Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual.

1. CELEBRATION OF IMPORTANT DAYS: Students are encouraged to organize and anchor various programmes in the college. The celebration of Dr. B. R. Ambedkar's Jayanthi and others provides an occasion for the students to understand the social conditions. Generally, students are given the responsibility to organize such Days of National Importance. They are encouraged to address the gathering on the importance of the particular Day. This practice helps them to shed fear of speaking before large gatherings. They can overcome their inhibitions and shyness. They develop good communication skills and leadership qualities. They become sociable and accommodative. They leave the college with hope and confidence.

2. ICT-ENABLED TEACHING: One aspect of the Mission of the institution is to develop employable skills of the students. They need exposure to the knowledge and experience of expert people in various Subjects. By providing opportunities to make them watch videos pertaining to their topics, by teaching them with the aid of audio-visuals, by designing the content that suits to the needs of the learners, the institution helps the students to find motivation and orientation towards learning and research. Most of the faculty have switched from traditional mode of teaching to ICT Enabled teaching with a view to delivering the content effectively.

File Description	Documents
Best practices in the Institutional web site	View File
Any other relevant information	No File Uploaded

7.3 - Institutional Distinctiveness

7.3.1 - Portray the performance of the Institution in one area distinctive to its priority and thrust within 200 words

Students are encouraged to organize and anchor various programmes in the college. As part of the fulfillment of its Vision and Mission, the institution lays much emphasis on inculcating social, moral, secular, and democratic values by organizing the birth and death anniversaries of national leaders, organizing programmes such as RTI, Voter Enrollment, Aids Rallies, Clean and Green, etc. The institution believes that these values can be fostered by providing knowledge of the history, culture, and lives of the great leaders of this ancient land - India. Today, India is facing innumerable challenges in the form of population explosion, uneven development, regionalism, linguistic chauvinism, separatism, caste-based politics, and communalism. There is a conspicuous dearth of inspired and motivated leadership to bail out the country of the present situation. So, it is incumbent upon the educational system to produce leaders with values to lead the country into a safe and secure future. India could achieve independence through a unique form of non-violent struggle led by great leaders like Mahatma Gandhi, Jawaharlal Nehru, Sardar Vallabh Bhai Patel, Maulana Abul Kalam Azad, Swami Vivekananda, and many more.

File Description	Documents
Appropriate web in the Institutional website	No File Uploaded
Any other relevant information	View File

7.3.2 - Plan of action for the next academic year

The following are the Plans of Action for the ensuing academic year 2021-22.

1. To do rigorous campaigning in various modes to increase the Student Admissions
2. To apply for new UG programmes such as Mathematics, Physics, Computer Science (MPCs), Botany, Chemistry, Computer Science (BCCs).
3. To apply for NCC Unit
4. To strengthen the teaching-learning strategies and methodologies.
5. To shift the traditional mode of teaching from blackboard

to a blended mode of teaching.

6. To invite more experts to create awareness among academic and social issues.
7. To collaborate with the faculty and the students of other colleges.
8. To make the staff realize the necessity of going for NAAC, teaching them the preparation of the documentation, and gearing up the process of uploading AQARs.
9. To upload or provide the information onto the College Website and on the NAAC portal immediately.
10. To organize a more number of curricular, co-curricular, and extra-curricular activities.
11. To invite companies and provide employment to the students.
12. Torun coaching for PG CET and other competitive examinations.